



NW ASSOCIATION
FOR
BLIND
ATHLETES

Mailing Address:
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January 10, 2017

Dear Borrower,

We are very excited to have you borrowing from the Northwest Association for Blind Athletes' equipment lending library. We would like to take this opportunity to thank you for your dedication to the field of physical activity and visual impairments. It is because of dedicated professionals such as yourself, students are able to experience joy and confidence when being active and healthy. Our mission is to provide life-changing opportunities through sports and physical activity to individuals who are blind and visually impaired. Thank you for helping us reach our mission.

To start the borrowing process, please first sign up all of the blind and visually impaired individuals who will be using the equipment by going to http://nwaba.org/?page_id=1438. The next step is to please fill out Form A with the desired equipment, quantity, and a brief description of the intended use. Please also indicate the desired loan period. Our standard loan period is a maximum of two months, unless desired equipment will be needed earlier for one of our programs. At the end of your loan period if you desire to borrow the equipment for longer, please contact Kirsten French, Programs Specialist, and we will reevaluate the loan. When returning equipment, please fill out Form B and include with your returned equipment. A reminder email and return mailing label will be sent to you a week before your loan period ends.

Both forms can be obtained from Kirsten French, Programs Specialist. Once Form A has been completed, please return it by email to kfrench@nwaba.org or by mail to PO Box 65265 Vancouver, WA 98665. Once the form has been processed, you will receive an email regarding what equipment you will be loaned, the due date, and when it will be sent to you. We look forward to working with you to provide you and your students with life-changing opportunities through sport and physical activity.

If you have any questions, please do not hesitate to contact Kirsten French by email at kfrench@nwaba.org or by phone at 360-859-3116. Have a wonderful day!

Sincerely,

Kirsten French
Programs Specialist

Enriching Lives. Providing Opportunities.

Northwest Association for Blind Athletes is a 501(c)(3) Charitable Organization

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