



### **Job Description: Counselor in Training**

The Northwest Association for Blind Athletes provides life-changing opportunities through sports and physical activity to individuals who are blind and visually impaired. To learn more about our organization, please visit [www.nwaba.org](http://www.nwaba.org).

**Job Summary:** Reporting to the Camp Spark Co-Directors, the Camp Spark Counselor in training will deliver camp programming directly to children and youth with visual impairments in a supported learning environment at Camp Spark. The counselor in training will serve as a mentor, coach, instructor and role model throughout all sessions they are working. Counselors in training will work under the mentorship of a leadership staff who will directly support them in their development.

### **Responsibilities**

- Work directly with 2-3 campers throughout all aspects of camp
- Assist with camp activity implementation through small group instruction
- Assist with daily living skills and instruction of assigned campers
- Complete sport and Expanded Core Curriculum assessments electronically for assigned campers
- Assist campers with Camper Journals, surveys, and additional duties as assigned
- Provide excellent customer service to athletes, partner agencies, and families
- Other duties as assigned by Camp Spark Leadership staff, Co-Directors or Executive Director

### **Required Expectations**

- Set a good example in all you do at camp
- Adhere to high professional standards at all times
- Be timely in completing all pre-session planning and communication
- Refrain from possessing and using legal and illegal recreational drugs, tobacco, and alcohol during agreed upon term
- Be at least 16 years or older
  - Priority given to individuals with a visual impairment who are receiving vocational rehabilitation services from the state they reside in
  - Secondary priority will be given to individuals who are applying as part of a school-based internship or work experience
- Must be able to pass all background checks including a check of the National Sex Offender Registry
- Ability to be highly active and able to engage physically for 12-14 hours daily
- Ability to self-direct and work well without constant supervision
- Ability to demonstrate high levels of enthusiasm, energy, and initiative at all times



- Must have access to a laptop, computer, or tablet and comfortable using Microsoft forms
- Ability to demonstrate excellent oral and written communication skills
- Ability to receive and implement feedback professionally
- Ability to lift and carry up to 40lbs, including tandem bikes, kayaks, and other adaptive equipment on a regular basis

## **Sessions**

- Counselors in training are expected to commit to being on duty 24/7 during the time that camp is in session
  - Camp Spark Summer Sessions (Stipend provided):
    - Session 2: July 3-11, 2025 – Linfield University, McMinnville, OR
    - Session 1: July 12-18, 2025 – Linfield University, McMinnville, OR
    - Session 7: August 6-12, 2025 – Hull Foundation, Sandy, OR
  - Additional Sessions Available (Volunteer Position):
    - Session 6: 4:00pm on February 14 to 2:00pm on February 17, 2025
      - Hull Foundation, Sandy, OR
    - Session 4: 4:00pm on February 28 to 2:00pm on March 2, 2025
      - Mt. Hood Kiwanis Camp, Rhododendron, OR
    - Session 5: 4:00pm on April 25 to 2:00pm on April 27, 2025
      - Camp Namanu, Sandy, OR
- Counselors in training do not need to work all sessions but are encouraged to apply to all that they are available for
- Complete all virtual orientations preceding sessions. Information about virtual orientations will be provided prior to the start of the session(s).
- In person orientations will be as follows at the same location as the session:
  - For staff working either session 2 and/or session 1:
    - July 3-6, 2025
      - Staff not working session 2 will attend virtually by watching recording prior to coming to camp
      - All staff will have time off on July 4 2PM – July 5 8AM
  - For all staff working session 1:
    - July 12-13, 2025
  - For all staff working session 7:
    - August 6-8, 2025

## **Desired Knowledge, Skills, and Abilities**

- Past experience with leading and teaching recreation or sports programs, with a specific emphasis on track and field, captaining a tandem bike, swimming, goalball, and soccer
- Experience and intermediate skill in Microsoft Forms



- Experience working with individuals with visual impairments or other physical disabilities
- Pre-professional experience in visual impairments, physical education, or physical activity
- Ability to captain a tandem bike
- Current First Aid card and CPR training

### **Compensation**

- Stipend will be provided for sessions 1-2 and 7 and will be commensurate with experience
- Room and board will be provided during the time that camp is in session for all sessions.
- Seasonal:
  - Summer sessions. All summer sessions start at 2PM on the first day of the session and conclude at 2PM on the last day.
    - Session 2: July 3-11, 2025
    - Session 1: July 12-18, 2025
    - Session 7: August 6-12, 2025
      - Lodging will be provided for the following date ranges:
        - July 3-18, 2025
        - August 6-12, 2025
  - School year positions. These positions are volunteer. These positions start at 4PM on the first day of the session and conclude at 2PM on the last day.
    - Session 6: Feb. 14-17, 2025
    - Session 4: Feb. 28-March 2, 2025
    - Session 5: April 25-27, 2025

### **Application**

- For consideration, please complete the staff initial application:
  - <https://nwaba.org/programs/camp-spark/camp-staff-information/>
    - Complete application, including references and one completed professional recommendation form
    - Complete interview process

### **Contact Information**

- Kirsten French, Programs Manager, Camp Spark & Sports Adaptations
  - [kfrench@nwaba.org](mailto:kfrench@nwaba.org)
  - 360-859-3116