



### **Job Description: Nurse**

The Northwest Association for Blind Athletes provides life-changing opportunities through sports and physical activity to individuals who are blind and visually impaired. To learn more about our organization, please visit [www.nwaba.org](http://www.nwaba.org).

**Job Summary:** Reporting to the Camp Spark Co-Directors, the Camp Spark Nurse will provide first aid for campers and staff, oversee the administration of medications to campers and staff, coordinate visits to a physician when needed, monitor health and cleanliness standards, organize paperwork and maintain file organization. The Nurse will work with all campers and staff to provide adequate physical health conditions for all and assist staff with tasks as necessary.

### **Position Requirements:**

- Adhere to high professional standards at all times
- Set a good example in all you do at camp
- Be timely in completing all pre-session planning and communication
- Refrain from possessing and using legal and illegal recreational drugs, tobacco, and alcohol during agreed upon term
- Be able to practice in the state where the session is located
- Nursing experience; pediatric or camp experience desired
- Ability to manage health forms and paperwork in electronic and print formats
- Enjoy working with kids ages 8-21 years old
- Hard working, enthusiastic and committed to the safety and well-being of campers and staff
- Adaptable and comfortable living in a camp setting and interacting positively with other staff
- Professional in all communication with campers, staff, and families
- Ability to originate, update and/or monitor healthcare, maintain records, implement a health plan
- Ability to make decisions and take initiative
- Ability to receive and implement feedback professionally
- Other duties as assigned by Camp Spark Co-Directors or Executive Director

### **Responsibilities:**

- Reviewing health history and information of campers prior to session start date
- Caring for complex medical needs of campers and staff at camp
- Be on-site for resident camp check-in and check-out to review health histories and other medical forms



- Oversee the health and wellness of approximately 40 campers and 50 staff per session
- Conduct initial health screening of all campers and staff
- Provide medical attention to campers and staff with any health concerns and document in health log
- Distribute and record camper medications in the manner most accessible to them
- Maintain health center record and medical forms
- Utilize camp database system effectively
- Safeguard the camper's medical information and prescription medications in a secure area
- Communicate specific camper health needs (allergies, special diets) to staff and volunteers and advocate for camper towards independence with effective teaching tools
- Communicate with nursing staff and Camp Directors about camper and staff health issues
- Schedule appointments for sick/injured campers or staff at hospital or clinic
- Be primary care giver to all camp attendees
- Communicate with parents when appropriate
- Communicate with other health professionals when appropriate in a professional manner
- Must have access to a laptop, computer, or tablet with internet capabilities

#### **Qualifications:**

- RN Degree (licensed in Oregon and Washington based on location of session)
- Must be able to pass background checks including a check of the National Sex Offender Registry
- Flexible and able to adapt to different environments and schedules
- Confidence in nursing skills with a growth-mindset
- Good bedside manner, friendly and personable while also professional
- Experience working with individuals with visual impairments or other physical disabilities desired

#### **Sessions:**

- Health staff are expected to commit to being on duty 24/7 during the time that Camp Spark is in session
  - Summer Sessions:
    - Session 2: July 3-11, 2025 – Linfield University, McMinnville, OR
    - Session 1: July 12-18, 2025 – Linfield University, McMinnville, OR
    - Session 7: August 6-12, 2025 – Hull Foundation, Sandy, OR
  - School Year Sessions:



- Session 6: 4:00pm on February 14 to 2:00pm on February 17, 2025
  - Hull Foundation, Sandy, OR
- Session 4: 4:00pm on February 28 to 2:00pm on March 2, 2025
  - Mt. Hood Kiwanis Camp, Rhododendron, OR
- Session 5: 4:00pm on April 25 to 2:00pm on April 27, 2025
  - Camp Namanu, Sandy, OR
- Nurses do not need to work all sessions but are encouraged to apply to all that they are available for
- Complete all virtual orientations preceding sessions. Information about virtual orientations will be provided prior to the start of the session(s).
- For staff working the summer sessions, in person orientations will be as follows at the same location as the session:
  - For staff working either session 2 and/or session 1:
    - July 3-6, 2025
      - Staff not working session 2 will attend virtually by watching recording prior to coming to camp
      - All staff will have time off on July 4 2PM – July 5 8AM
  - For all staff working session 1:
    - July 12-13, 2025
  - For all staff working session 7:
    - August 6-8, 2025

### **Compensation**

- Stipend will be provided for all sessions worked and will be commensurate with experience
- Room and board will be provided during the time that camp is in session for all sessions
- Nurses will have some time off between sessions
- Seasonal:
  - Summer sessions. All summer sessions start at 2PM on the first day of the session and conclude at 2PM on the last day.
    - Session 2: July 3-11, 2025
    - Session 1: July 12-18, 2025
    - Session 7: August 6-12, 2025
      - Lodging will be provided for the following date ranges:
        - July 3-18, 2025
        - August 6-12, 2025
  - School year positions. These positions start at 4PM on the first day of the session and conclude at 2PM on the last day.
    - Session 6: Feb. 14-17, 2025



- Session 4: Feb. 28-March 2, 2025
- Session 5: April 25-27, 2025

### **Application**

- For consideration, please complete the staff initial application:
  - <https://nwaba.org/programs/camp-spark/camp-staff-information/>
    - Complete application, including references and one completed professional recommendation form
    - Complete interview process

### **Contact Information**

- Kirsten French, Programs Manager, Camp Spark & Sports Adaptations
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