



Job Description: Sport Specialist

The Northwest Association for Blind Athletes provides life-changing opportunities through sports and physical activity to individuals who are blind and visually impaired. To learn more about our organization, please visit www.nwaba.org.

Job Summary: Reporting to the Camp Spark Co-Directors, the Camp Spark Sport Specialist will deliver camp programming directly to children and youth with visual impairments at Camp Spark. The specialist will serve as a mentor, coach, instructor and role model throughout all sessions they are working.

Responsibilities

- Plan and implement instruction in assigned specialty area(s)
- Develop and implement multiple lesson plans for specialized sport area(s) of focus
- Mentor and coach counselors through camp experience and complete all assignments related to mentorship
- Assist group leaders and counselors with campers as needed
- Complete sport assessments for assigned area(s) of focus
- Lead camp activity implementation
- Assist with daily living skills and instruction of campers as needed
- Provide excellent customer service to athletes, team members, partner agencies, and families with high levels of professionalism at all times
- Other duties as assigned by Camp Spark Co-Directors or Executive Director

Required Expectations

- Adhere to high professional standards at all times
- Set a good example in all you do at camp
- Be timely in completing all pre-session planning and communication
- Demonstrate high levels of skill independently in assigned specialty areas
- Demonstrate high levels of professionalism at all times
- Refrain from possessing and using legal and illegal recreational drugs, tobacco, and alcohol during agreed upon term
- Bachelor's Degree or pursuit in a related field or related work/volunteer experience
- Be at least 19 years or older
- Must be able to pass background checks including a check of the National Sex Offender Registry
- Must have access to a laptop, computer, or tablet with Microsoft Excel and experience using Microsoft forms during sessions



- Ability to be moderately active and able to engage physically for 12-14 hours daily
- Ability to self-direct and work well without constant supervision
- Ability to demonstrate high levels of enthusiasm, energy, and initiative at all times
- Ability to demonstrate excellent oral and written communication skills
- Experience and intermediate skill in MS Excel and Microsoft forms
- Ability to lift and carry up to 40lbs, including tandem bikes, kayaks, and other adaptive equipment on a regular basis
- Ability to receive and implement feedback professionally
- Past experience with leading recreation or sports programs, with a specific emphasis on track and field, captaining a tandem bike, swimming, goalball, and soccer
- Experience working with individuals with visual impairments or other physical disabilities
- Pre-professional or professional experience in visual impairments, physical education, or physical activity

Sessions

- Specialists are expected to commit to being on duty 24/7 during the time that camp is in session
 - Camp Spark Summer Sessions (Stipend provided):
 - Session 2: July 3-11, 2025 – Linfield University, McMinnville, OR
 - Session 1: July 12-18, 2025 – Linfield University, McMinnville, OR
 - Session 7: August 6-12, 2025 – Hull Foundation, Sandy, OR
- Specialists do not need to work all sessions but are encouraged to apply to all that they are available for
- Complete all virtual orientations preceding sessions. Information about virtual orientations will be provided prior to the start of the session(s).
- Attend all in-person orientations for the sessions they are working
- In-person orientations will be as follows at the same location as the session:
 - For staff working either session 2 and/or session 1:
 - July 3-6, 2025
 - Staff not working session 2 will attend virtually by watching recording prior to coming to camp
 - All staff will have time off on July 4 2PM – July 5 8AM
 - For all staff working session 1:
 - July 12-13, 2025
 - For all staff working session 7:
 - August 6-8, 2025



Desired Knowledge, Skills, and Abilities

- Current First Aid card and CPR training

Compensation

- Stipend will be provided for sessions 1-2 and 7 and will be commensurate with experience
- Room and board will be provided during the time that camp is in session for all sessions
- Specialists will have some time off between sessions
- Seasonal:
 - Summer sessions. All summer sessions start at 2PM on the first day of the session and conclude at 2PM on the last day.
 - Session 2: July 3-11, 2025
 - Session 1: July 12-18, 2025
 - Session 7: August 6-12, 2025
 - Lodging will be provided for the following date ranges:
 - July 3-18, 2025
 - August 6-12, 2025

Application

- For consideration, please complete the staff initial application:
 - <https://nwaba.org/programs/camp-spark/camp-staff-information/>
 - Complete application, including professional references and one completed professional recommendation form
 - Complete interview process

Contact Information

- Kirsten French, Programs Manager, Camp Spark & Sports Adaptations
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 - 360-859-3116